

DRAFT MINUTES OF THE ANNUAL GENERAL MEETING OF YEALMPTON PARISH COUNCIL HELD IN THE YCA COMMUNITY ROOM ON MAY 8th 2017 AT 7.30PM

Present:	Cllr. Yonge	*	Cllr. Baldry	*
	Cllr. Craddock	*	Cllr. Stone	*
	Cllr. Thomas	*	Cllr. Tucker	*
	Cllr. Healy	*	Cllr. Barton	*
	Cllr. Pritchard	*	Cllr. Endicott	*
	* Denotes attendance		@ Denotes absence	

Also attending:	Members of the public	6
	Police	1
	County Councillor	1
	District Councillor	0

ELECTION OF CHAIRMAN

Cllr Baldry proposed that Councillor Thomas be elected as Chairman. This was seconded by Cllr Tucker. As there were no other nominations Cllr Thomas was unanimously elected as Chairman.

Cllr Thomas took the chair and thanked Cllr Craddock for his service as Chairman.

ELECTION OF VICE CHAIRMAN

Cllr Craddock proposed Councillor Endicott as Vice Chairman. This was seconded by Cllr Yonge and Cllr Endicott was unanimously elected.

ELECTION OF COMMITTEES & OUTSIDE REPRESENTATIONS

The list of current allocated duties had been circulated to councillors by email. The list was discussed and the Chairman received nominations for the various duties. Cllr Thomas proposed acceptance of the list as amended. This was seconded by Cllr Pritchard and was unanimously agreed. The new "Allocated Responsibilities" sheet is appended to these minutes.

ELECTION OF AUDITOR

Mr Michael Cosby is prepared to stand as auditor.

Cllr Tucker proposed and Cllr Baldry seconded that Mr Cosby be appointed Auditor. Passed unanimously.

APOLOGIES – Councillor Ian Blackler

POLICE REPORT

6a. PCSO Andy Potter reported for April:

2nd, report of a common assault, no further action CR/024464/17

13th, criminal damage caused to building, glass of a conservatory damaged CR/027541/17

Between 21st and 24th electric fencing stolen from a field CR/030547/17

6b. Speed watch. A 4th person is being trained and the police plan to start a Speed Watch programme in Yealmpton in the foreseeable future.

7a. REPORT FROM COUNTY COUNCILLOR HOSKING

The A379 at 'Brixton dip' will be patched this week to remove the worst of the potholes. A more thorough job will be done out between September and March. There may be disruptions on the A38 due to National Grid cabling works on May 17th and 18th.

Zebra crossing. Officers still reviewing his request for new crossing.
Nick Colton has been asked to investigate the pedestrian accident on the pavement outside the Post Office.

7b. REPORT FROM DISTRICT COUNCILLOR BALDRY

Kitley Place parking. The agreement to provide more spaces had been agreed with Kitley Estate subject to fencing of the allotments. This is now in progress. The spaces will be available unless they are abused with broken down vehicle, camper vans etc.

MUGA. SHDC has asked about the level of use of this community facility. A report is required at the end of August. YCA be requested to produce this report.

Craddock

Cllr Yonge asked about the cutting of the churchyard grass which has not been cut for 6 months. Cllr Baldry to chase SHDC.

Baldry

Cllr Baldry was asked to get SHDC to enforce national rules about the location of house "For Sale" signs at Kitley Place.

COUNCILLORS DECLARATION OF INTERESTS

Cllr Yonge expressed an interest in item 12.1

Baldry

MINUTES OF PARISH COUNCIL MEETINGS

It was proposed by Cllr Baldry and seconded by Cllr Tucker that the minutes of the March 13th 2017 Parish Council meeting be signed as a true record. Carried.

It was proposed by Cllr Craddock and seconded by Cllr Endicott that the minutes of the April 10th 2017 Parish Council meeting be signed as a true record. Carried.

10. COMMITTEE REPORTS

a) Works - Bakery Square requires work on stone walling. Clerk to obtain a quote. General parishioner appreciation of 'new look' square.

b) Footpaths – a) FP20 has been marked up with areas for concreting work. New estimate awaited. b) Kiln areas getting dangerous. Clerk to advise Kitley c) Kitley Caves entry now open. Clerk to advise Kitley.

Clerk

c) Highways – a) Post office pavement area. Meeting to take place between Nick Colton and Cllr Healy. b) SHDC road sweeper has left a mess in Elm Tree park which has been reported to SHDC. c) A379 on 'Brixton dip' to be patched this week. d) Clerk to advise Taylor Wimpey about wall falling onto pavement. e) Footway from Yealmpton to Yealbridge needs strimming. Clerk to obtain quote.

Barton
Clerk

Healy

d) Environment/Emergency Plan – a) Flood warden training has taken place with 15 people from Y'n and Brixton. b) EP needs to go on website c) Bring equipment expenditure including new radios to next meeting for approval d) 'Salt warden' listing to be reviewed and updated. e) Cllrs Jordan & Pritchard plan to go to Exeter for 'resilience training'. f) Dementia – Cllr Pritchard to represent Yealmpton on the new "4 Rivers" group for rural dementia. A video to be produced.

Clerk
Clerk

Barton
Pritchard

e) Youth – Cllr Thomas to get YOYO agreement signed urgently.

11. LOCAL ISSUES

Thomas	<p>11.0 Actions from previous minutes. None</p> <p>11.1 Arthur Tapper Garden. The Clerk explained that we need to update the “planting permission” rules for the Memorial Garden. Working group of Cllrs Craddock, Thomas and Clerk to prepare.</p> <p>11.2 Community Pay-back scheme. Cllr Craddock handed out a list of possible projects. A working group of Cllrs Endicott, Craddock, Healy, Barton to report back on priorities.</p>
Craddock/ Thomas/Clerk	<p>11.3 Facebook teach-in. Cllr Barton to agree a date with all Cllrs.</p>
Endicott	<p>11.4 Stray Park upgrade programme. Cllr Thomas awaiting 3rd quotation.</p> <p>11.5 Speed sign. Received and work in hand to agree sites with Mr Colton.</p>
Barton Thomas Clerk	<p>12. PLANNING MATTERS;</p> <p>12.1 1109/17/FUL. Solar Farm at Gnaton Estate. It was agreed to postpone discussion until Mr Harry Lopes talks to councillors at the June ‘Open Forum’. Clerk to advise SHDC of this delay.</p> <p>12.2 No new applications</p>
Clerk	<p>13. FINANCIAL MATTERS</p> <p>13.1 Approval of Accounting Process. The completed form had been circulated to all councillors prior to the meeting and approved by our internal auditor. Cllr Baldry proposed approval and Cllr Craddock seconded. Unanimously approved.</p> <p>13.2 Approval of Annual Accounts for 2016/17. These had been circulated to all Councillors and approved by our auditor. Cllr Craddock proposed and Cllr Tucker seconded the approval of the accounts. Passed unanimously.</p> <p>13.3 Cllr Yonge proposed and Cllr Barton seconded the acceptance of May expenditure of £7,287.42. Agreed unanimously. This sum included the cost of the replanting of Bakery Square and car park borders for £5400 (including VAT).</p> <p>14. CORRESPONDENCE</p> <p>14.1 Letter from Brixton PC re speeding traffic in the lanes due to Sherford workings. It was agreed to advise BPC to get the opinion of their County Councillor, Cllr Hart.</p> <p>14.2 The Clerk has discussed the problems at the sewage works with SW Water. A further response is awaited.</p> <p>14.3 A call from Marianne Tendrick and other to say how good Bakery Square is now looking.</p> <p>15. DATE OF NEXT MEETING</p> <p>Next meeting is on Monday, June 12th 2017 at 7.30 p.m. in the Yealmpton Community Centre.</p> <p>The meeting was declared closed at 9.38 pm.</p>

Yealmpton Council – Allocated Responsibilities and Representations May 2017

Item	Subjects	People (lead underlined>)
Administration and Organisation	Parish Clerk's employment Councillors' duties Press liaison	<u>CLlr</u> Thomas & Endicott
Finance	Responsible Finance Officer Finance policy Precept co-ordination Internal audit	Parish Clerk <u>CLlr</u> s Yonge & Jordan Mr Michael Cosby
Communication	Parish Web site Yealmpton Press	<u>CLlr</u> Barton <u>CLlr</u> Barton
Planning Committee	Planning applications	<u>CLlr</u> Endicott, Chair plus all <u>CLlr</u> s
Highways Transport	DCC Highways Liaison	<u>CLlr</u> s Healy & Tucker
Environment and Emergency Planning		<u>CLlr</u> s Pritchard & Jordan <u>CLlr</u> s T
Works	Repairs and maintenance Grass cutting Christmas decorations	<u>CLlr</u> Craddock
Public footpaths	P3 Co-ordination	<u>CLlr</u> Barton (Justin Robbins assist)
Outside bodies	Yealm Estuary	<u>CLlr</u> Endicott
	Dementia Friendly Villages	<u>CLlr</u> Pritchard
	Yealmpton Comm Association	<u>CLlr</u> Barton
	Yealm Harbour Authority	<u>CLlr</u> Endicott
	YOYO	<u>CLlr</u> Thomas
	Elize Heal & John Lanyon Trust	<u>CLlr</u> Endicott

Open Forum. Note: These notes do not form any part of the Council minutes.

1. Complaints made about the state of the A379 in the dip between Yealmpton and Brixton. Clerk advised that some remedial work is to be carried out this week and more significant work between October 2017 and March 2018.

2. Mr Paul Harper raised concern at the work on Mr Chris Parson's land adjacent to Mill Leat Close particularly about felling of trees in the bird nesting season. This has been reported to the police by SHDC. Concerns also raised that bonfires were left burning all night with an incumbent fire risk to the village.
3. Mrs Deely wished to record her accident by tripping over the pavement outside the Post Office. This problem of stepped/uneven pavement is to be investigated by DCC (Highways).
4. Concern raised about lack of parking for the doctors' surgery. Cllr Thomas advised that the car park at the Rose and Crown Pub was now available up to 12 noon every day for use by patients. It is signed accordingly at the surgery.